

Request for Proposal (RFP)

DIS/ISB/RFP 004/16/2017 Dated 11 July, 2017

1. Introduction:

Development Impact Solutions (SMC-PVT) is implementing a project, “Linking Brick Kiln Women Workers with Formal Health Care System”, of Health & Nutrition Innovation Fund (HANIF), managed by Palladium and funded by the Department for International Development (DIFD). The aim of this initiative is to create awareness among brick kiln women workers regarding benefits of seeking formal medical services rather than relying on traditional healing techniques and approaching quakes. The project involves setting up Primary Health Care Satellite (PHCS) at four brick kiln clusters located in Rawalpindi and Lahore. The four PHCS will be established in collaboration with and under supervision of the Punjab Department of Health and the Brick Kiln Owners Association of Pakistan (BKOAP). The PHCS will both create health awareness among brick kiln women workers and also cater to their basic health care needs. Moreover, the DIS will carry out advocacy with the Punjab Health Department to scale-up this initiative. Under this project the DIS intend to develop a database to record information of patients as described in section Scope of work

2. Scope of Work:

Under this RFP the bids are required for the development of web based database along with a web application that could be accessed from any computer. Data entry is a key part of this database, and it should have a user friendly Graphical User Interface (GUI). The main scope of work is to build a complete web application with relational Database Management System.

3. Services Required:

- 3.1 A Content Management System that will permit non-technical staff to instantly update web application content.
- 3.2 Reporting Tool for generating reports using the data from database.
- 3.3 Provide search capabilities using key words or phrasing that will identify content from throughout the site.
- 3.4 The Web based Database will provide access to the stakeholders, enabling them to effectively monitor the level of access of brick kiln women workers and their families to PHCS, and referral status to the nearby BHUs.
- 3.5 The access to this database will be at both project offices, and also remotely from the four PHCS locations.
- 3.6 Database will provide certain viewing rights to stakeholders though password protection, for them to see reports (table and graphs) regarding flow of patients at the four PHCS.
- 3.7 Database will also record basic disease/illness information of all PHCS visiting patients. While protecting the individual identity of the patients, the disease profile, and medication of incoming patients entered and analyzed.
- 3.8 The data base will have security feature that will protect the identity of each patients protected and unable to be access by unauthorized person.
- 3.9 The data base will have firewalls and encryption to protect the database from any hacking

- 3.10 Data base must ensure all international standards to protect the identities of the patient from unauthorized viewing of patients identities.
- 3.11 Provide initial training and all necessary support & support documentation to the designated DIS staff for their easy handling of the database.
- 3.12 Provide Hosting options/information.

4. Technical and Financial Proposal

- 4.1 Technical Proposal Should provide the following information:
 - Organizational/Personal background and contact details
 - Description of relevant databases developed in past.
 - Names and Qualifications of the Technical Staff to be assigned
 - Technical Description indicating how the bidder will develop this database.
 - Deliverables
 - Detail work plan and deliverables
 - Past Client information: Contact information of concerned officials of the clients from whom database was developed in recent past
- 4.2 Financial Proposal Should contain the following information
 - Financial Quote
 - The quote should be inclusive of all applicable taxes.

5. Queries & Submission Procedure:

- 5.1 **Deadline for queries 17 July 2017:** For more information bidder can contact Mr. Zeeshan at email: zeshan.dis@gmail.com
No queries will be entertained after this date. No telephone calls will be entertained
- 5.2 **Seal Proposals:** Both Technical proposal and Financial proposal should be sealed inseparate envelopes and then placed one envelop.
 - First inside sealed envelope should mark "Technical Proposal"
 - Second inside seal envelope should mark "Financial Proposal"
 - The Top envelop should be clearly marked "BID FOR DATABASE"
- 5.3 **Deadline for Submission is 24 July 2017:** Proposal should reach DIS Islamabad by the deadline at the following address:
Development Impact Solutions (SMC-PVT) Ltd.
111 First Floor Park Towers, F-10, Islamabad
Tel: 051-211338 (Only for Courier Purposes)
- 5.4 The DIS has the right to reject any quotation without providing any reason.
- 5.5 The cost of developing the proposal shall be borne by the bidder. DIS will not reimburse any such costs under any circumstances.